

## The Bromfield School Chapter of the National Honor Society Application Form

*Directions:* Please complete all sections and TYPE OR PRINT NEATLY. Do not be modest. Every piece of information can be used by the faculty council to assist with the selection process. You may use more than one form if necessary.

### I. Administrative Information

Full Name	Year of Graduation
School Email Address	

**II. Co-curricular Activities** – List all school activities in which you have participated; include clubs, teams, etc., and major accomplishments in each. Write the activity above the dotted line and your role below the line.

Activity	Hours per Year				Accomplishments
	9	10	11	12	
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**III. Leadership Positions** – List all elected or appointed leadership positions held in school, the community, or work-related activities. Only those positions in which you were directly responsible for directing or motivating others should be included. For example, elected student body, class, or club officer; committee chairperson; team captain; newspaper editor; work area manager; or community leader. Include any major accomplishments in these roles. Write the activity/organization above the dotted line and your role below.

Activity	Hours per Year				Accomplishments
	9	10	11	12	
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**IV. Service Activities** – List service activities in which you have participated. These can be service projects done in or out of school. Generally speaking, service activities are those that are done for or on behalf of others (not including family members) for which no compensation (monetary or other) has been given. Please list the name and email of the adult supervisor who can verify your participation in each activity.

Activity	Hours per Year				Adult Sponsor Name/Organization
	9	10	11	12	

**V. Character** – The three signatures below are required by persons willing to testify to the candidate’s good character as defined in the selection rubric and the Standards of the National Honor Society. NONE of the persons who sign this form may be related to the candidate or have written a recommendation.

*I testify that \_\_\_\_\_ is, in my opinion, in compliance with the Standards of  
Name of Candidate*

*Character expected of all National Honor Society members.*

1. Teacher Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Teacher Signature: \_\_\_\_\_

2. Bromfield NHS Member Name: \_\_\_\_\_ Date: \_\_\_\_\_

Bromfield NHS Member Signature: \_\_\_\_\_

3. Outside Adult Name (please print): \_\_\_\_\_ Date: \_\_\_\_\_

Outside Adult Signature: \_\_\_\_\_

**VI. Personal Statement** – Please answer BOTH of the questions below in 150 words or so. Remember that this is a space to help make the faculty council confident about your strengths in the pillars of scholarship, leadership, character, and service.

**Describe what you see as the qualities of a good leader and discuss how you employed these skills in one of the leadership positions you have held.**

**Select one of the community service activities you have been involved in and discuss what you've learned and how you've grown as a person from the service you performed.**

**VII. Disciplinary Action** – If you have been the subject of a disciplinary hearing, suspension, or expulsion at The Bromfield School, please explain in detail below. Attach a separate sheet if needed.

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**VIII. Addition Information** – Please share any additional information that you would like the Faculty Council to consider in the selection process.

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**IX. Additional Teacher References**—Please write down the names of **three (3) additional teachers**, *beyond any teachers who have written your recommendation*, whom we can consult about your scholarship, character, and leadership.

1. \_\_\_\_\_ 2. \_\_\_\_\_ 3. \_\_\_\_\_

**\*\* Remember to attach YOUR TRANSCRIPT to this application and have both RECOMMENDATION FORMS delivered or postmarked by the application deadline.\*\***

I have reviewed and understand the selection process. I also testify that the information presented in this form is accurate.

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Candidate Signature

Date

I have reviewed and understand the selection process. I have also read the information provided by my child on this form and can verify that it is true, accurate, and complete in its presentation.

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Parent Signature

Date

NATIONAL HONOR SOCIETY  
BROMFIELD CHAPTER

RECOMMENDATION FORM  
LEADERSHIP

APPLICANT'S NAME \_\_\_\_\_ DATE \_\_\_\_\_

This is my: ___ School Rec. Letter ___ Outside Rec. Letter
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RECOMMENDER'S NAME \_\_\_\_\_ ROLE \_\_\_\_\_

*Leadership is one of the four main pillars of the National Honor Society. Students may exemplify leadership on sports teams, in elected positions, extracurricular club leadership roles, and the like. However, the Bromfield Chapter recognizes that leaders vary in style and form. Many prospective National Honor Society members do not have the opportunity to fulfill official leadership roles prior to involvement in the National Honor Society but will further demonstrate, improve and build on their leadership skills while completing the mandatory leadership project as a member of the Bromfield Chapter of the National Honor Society. **This form should be completed by a coach, club advisor, school administrator, activity leader, religious leader, mentor, or anyone who can testify to the applicant's leadership skills.***

**(1) Please rate the candidate's leadership qualities from 1-5, with 5 being the highest and "NA" for not observed:**

- \_\_\_\_\_ is resourceful in proposing new problems, applying principles, and making suggestions
- \_\_\_\_\_ demonstrates initiative
- \_\_\_\_\_ exercises positive influence on peers in upholding school ideals
- \_\_\_\_\_ contributes ideas that improve the civic life of the school
- \_\_\_\_\_ is able to delegate responsibilities
- \_\_\_\_\_ exemplifies positive attitudes
- \_\_\_\_\_ inspires positive behaviors in others
- \_\_\_\_\_ demonstrates academic initiative
- \_\_\_\_\_ successfully holds school offices or positions of responsibility: conducts business effectively and efficiently:  
demonstrates reliability and dependability
- \_\_\_\_\_ is a leader in the classroom, at work and in other school or community activities
- \_\_\_\_\_ is thoroughly dependable in any responsibility accepted
- \_\_\_\_\_ is willing to uphold scholarship and maintain a loyal school attitude

\_\_\_\_\_ **OVERALL LEADERSHIP RATING**

signed \_\_\_\_\_

**(2) In one or two paragraphs on a separate sheet of paper, please elaborate on this applicant's leadership skills.**

The selection committee is particularly interested in any specific examples of when you witnessed the applicant demonstrating any combination of the leadership skills noted above. When you complete your reference, please place it in an envelope, sign across the seal on the back, and **submit directly to Peter Murphy, NHS Advisor, The Bromfield School, 14 Massachusetts Ave., Harvard, MA 01451 by no later than March 23, 2022.**

NATIONAL HONOR SOCIETY  
BROMFIELD CHAPTER

RECOMMENDATION FORM  
CHARACTER

APPLICANT'S NAME \_\_\_\_\_ DATE \_\_\_\_\_

This is my: ___ School Rec. Letter ___ Outside Rec. Letter
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RECOMMENDER'S NAME \_\_\_\_\_ ROLE \_\_\_\_\_

*Character is what distinguishes one individual from another. It is the product of constant striving to make the right choices day after day. Students with good character demonstrate respect, responsibility, trustworthiness, fairness, caring, and citizenship in all of their actions. Character is defined as a concern for and personal commitment to a community; an individual's integrity, honesty, and trust; an unwavering pledge to abide by established policies and regulations; a willingness to stand and be an advocate for those who are experiencing adversity; a demonstrated commitment to fairness and social justice; and a respect for the rights, needs, reputation, and intellectual and physical property of others. How people treat, view, and respond to each other provides a clear indication of their character. **This form may be completed by a classroom teacher, school administrator, school staff member, coach, club advisor, activity leader, employer, religious leader, mentor, or anyone who can testify to the applicant's personal character.***

**(1) Please rate the candidate's personal character from 1-5, with 5 being the highest and "NA" for not observed:**

- \_\_\_\_\_ takes criticism willingly and accepts recommendations graciously
- \_\_\_\_\_ consistently exemplifies desirable qualities of behavior—cheerfulness, friendliness, poise, stability, etc.
- \_\_\_\_\_ upholds principles of morality and ethics
- \_\_\_\_\_ cooperates by complying with regulations
- \_\_\_\_\_ shows respect for personal and intellectual property and the property of others
- \_\_\_\_\_ demonstrates the highest standards of honesty and reliability
- \_\_\_\_\_ regularly displays courtesy, concern and respect for others
- \_\_\_\_\_ observes instructions and rules, is punctual and faithful in all activities and endeavors
- \_\_\_\_\_ has powers of concentration, self-discipline, and sustained attention as shown by perseverance and application to studies or other activities
- \_\_\_\_\_ manifests truthfulness in acknowledging obedience to rules and does not cheat
- \_\_\_\_\_ shows an unwillingness to profit from the mistakes of others
- \_\_\_\_\_ actively helps rid their environment of bad influences

\_\_\_\_\_ **OVERALL CHARACTER RATING**

signed \_\_\_\_\_

**(2) In one to two paragraphs on a separate sheet of paper, please elaborate on this applicant's personal character.**

The selection committee is particularly interested in any specific examples of when you witnessed the applicant demonstrating any combination of the personal qualities noted above. When you complete your reference, please place it in an envelope, sign across the seal on the back, and **submit directly to Peter Murphy, NHS Advisor, The Bromfield School, 14 Massachusetts Ave., Harvard, MA 01451 by no later than March 23, 2022.**